

POLICY & PROCEDURE

BLYTHEDALE CHILDREN'S HOSPITAL

SUBJECT: Reportable Diseases and Conditions	
DEPARTMENT: INFECTION PREVENTION	CODE #: IC 2.1
EFFECTIVE DATE: January 1996	PAGE 1 OF 2
REVISED DATE: May 2019	APPROVED BY: AnnMarie Vigorito, CIC DATE: May 14, 2019
SUPERSEDES: 2016	TITLE: Director Infection Prevention

POLICY:

To be in compliance with Section 2.10 of the New York Sanitary Code, Blythedale Children's Hospital will ensure that every communicable/reportable disease or condition as specified in the attached listing will be reported within 24 hours of identification. Those diseases that are listed in bold type must be reported immediately.

SCOPE:

This policy applies to both Blythedale Children's Hospital and The Steven and Alexandra Pediatric Long Term Care Pavilion.

It is the responsibility of the Infection Control / Attending Physician/Nurse Practitioner to evaluate any case of a reportable disease, report it as required to the Department of Health, and submit the appropriate documentation as required by the Department of Health.

PROCEDURE:

1. All cultures are reviewed by the Infection Prevention Department to determine whether organisms exist, which are included in Section 2.10 of the New York Sanitary Code.

The Nursing Director/Physician/Nurse Practitioner of the inpatient units and Day Hospital will alert Infection Prevention when there are patient(s) who are suspected of having a reportable or communicable disease.

2. The Director of Infection Prevention/Physician/Nurse Practitioner will complete Form DOH-389 for reporting communicable diseases. Identified cases of HIV or HIV related illness shall be reported to the Division of Epidemiology in New York State (518-474-4284). Suspected cases of Tuberculosis shall be reported to the Westchester County Division of Tuberculosis Control (914-813-5000).
3. Diseases and conditions that are reportable by telephone will be handled by the Director of Infection Prevention during normal business hours. At all other times the physician in charge of the case

must notify the Department of Health at (914-813-5000), and the Director of Infection Prevention at ext. 71293 who will provide a follow-up written report to the Department of Health.

4. A single case of a hospital acquired reportable communicable disease or an increased incidence of any communicable disease/emerging pathogen will require a NORA report (outbreak report) to the New York State Health Department via the New York State Health Commerce System.
5. A log will be maintained by the Director of Infection Prevention of all DOH and NORA reports.
6. The Director of Infection Prevention will maintain liaison with the Infection Prevention Officer for all reportable diseases and conditions.
7. Any unusual occurrence or clustering of communicable or reportable diseases will be reported to the appropriate Administrators (Chief Medical Officer / Medical Director / Chief Nursing Officer / Director of Nursing).

REFERENCE: NYS Department of Health